



## AIRASIA X BERHAD

(Registration No. 200601014410) (734161-K)  
("the Company" or "AAX")  
(Incorporated in Malaysia)

### ADMINISTRATIVE DETAILS

#### EIGHTEENTH ANNUAL GENERAL MEETING ("18th AGM") OF AIRASIA X BERHAD

- Date** : Wednesday, 18 June 2025
- Time** : 10.30 a.m.
- Venue** : Mövenpick Hotel & Convention Centre KLIA,  
Kompleks TH Sepang, Jalan Masjid KLIA, 64000  
Sepang, Selangor Darul Ehsan, Malaysia

### MODE OF MEETING

- The 18th AGM of the Company will be held physically at the venue as mentioned above.

### INDIVIDUAL MEMBERS

- All members who intend to attend the 18th AGM in person may PRE-REGISTER with the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. ("Share Registrar", "Tricor", or "TIIH") via TIIH Online website at <https://tiih.online> no later than Monday, 16 June 2025 at 10.30 a.m. Kindly refer to the Pre-Registration procedures below.
- Alternatively, members who are unable to attend the 18th AGM but wish to exercise their votes are encouraged to appoint a proxy or the Chairman of the 18th AGM to attend and vote on your behalf at the 18th AGM by indicating the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

### PRE-REGISTRATION BEFORE THE 18TH AGM

- Members/proxies/authorised representatives/attorneys who wish to attend in person may pre-register with the Company's Share Registrar by following the requirements and procedures as summarised below:-

	Procedure	Action
<b>Steps for Individual Members</b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"><li>Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services" and select "<b>Create Account by Individual Holder</b>". Please refer to the tutorial guide posted on the homepage for assistance.</li><li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li></ul>

		<ul style="list-style-type: none"> <li>If you are already a user with TIIH Online, you are not required to register again.</li> </ul>
(b)	Submit your PRE-REGISTRATION to attend the 18th AGM	<ul style="list-style-type: none"> <li><b>Pre-Registration is open from Wednesday, 30 April 2025 up to 10.30 a.m. on Monday, 16 June 2025.</b></li> <li>Login with your user ID and password and select the corporate event: “(REGISTRATION) AAX 18TH AGM”.</li> <li>Read and agree to the terms &amp; conditions and confirm the declaration therein.</li> <li>Insert the CDS account number and indicate the number of shares.</li> <li>Submit to register your physical attendance.</li> <li>The system will send an <b>e-mail to notify</b> you that your registration to attend the 18th AGM physically is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as of <b>11 June 2025</b>, the system will send you an <b>e-mail by Monday, 16 June 2025</b> to <b>approve or reject</b> your pre-registration to attend the 18th AGM.</li> </ul>

## REGISTRATION

- The registration at the AGM venue will start at **8.30 a.m. on Wednesday, 18 June 2025** and will remain open until the conclusion of the 18th AGM or such time as may be determined by the Chairman of the 18th AGM.
- Please read the signage placed around the venue as to where you should register for the 18th AGM and join the queue accordingly.
- Members/proxies/authorised representatives/attorneys are requested to produce your original MyKad or Passport (for non-Malaysian) during registration, for verification purposes. Please ensure the original MyKad or Passport is returned to you thereafter.
- After verification and registration, you will be given an identification tag. No person will be allowed to enter the meeting hall without the identification tag. There will be no replacement if you lose or misplace your identification tag.

## APPOINTMENT OF PROXY/ AUTHORISED REPRESENTATIVE/ ATTORNEY

If you wish to appoint a proxy/authorised representative/attorney to attend and vote at the 18th AGM on your behalf, you may submit your Form of Proxy in the following manners, **not later than 10.30 a.m. on Monday, 16 June 2025**:

- (i) In hard copy form  
In the case of an appointment made in hard copy form, the Form of Proxy must be deposited at the Registered Office of the Company at RedQ, Jalan Pekeliling 5, Lapangan Terbang Antarabangsa Kuala Lumpur, 64000 KLIA, Selangor Darul Ehsan, Malaysia (“Registered Office”). **Faxed copies of the duly executed Form of Proxy are not acceptable.**
- (ii) By electronic means  
This Form of Proxy can be lodged electronically via **TIIH Online** at <https://tjih.online>. Kindly refer to the Administrative Details for the procedures on electronic lodgement of the Form of Proxy via TIIH Online.

A corporate member appointing an authorised representative must deposit the original or a duly certified certificate of appointment, executed in the manner stated in the Notice of the 18th AGM, at the Registered Office **no later than 10.30 a.m. on Monday, 16 June 2025**, to attend and vote at the 18th AGM.

A member appointing an attorney must deposit the power of attorney at the Registered Office **no later than 10.30 a.m. on Monday, 16 June 2025** to attend and vote at the 18th AGM. A copy of the power of attorney may be accepted, provided that it is certified notarially and/or in accordance with the applicable legal requirements of the relevant jurisdiction in which it was executed.

Members who are unable to attend the 18th AGM may appoint the Chairman of the 18th AGM as their proxy and indicate their voting instructions in the Form of Proxy.

**PROCEDURES FOR SUBMISSION OF FORM OF PROXY**

All members have the option to submit their Form of Proxy electronically via TIIH Online. The steps to do so are summarised below:

	Procedure	Action
<b>i. Steps for Individual Members</b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services” and select “<b>Create Account by Individual Holder</b>”. Please do refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li> <li>If you are already a user with TIIH Online, you are not required to register again.</li> </ul>
(b)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> <li>After the release of the Notice of 18th AGM by the Company on <b>30 April 2025</b>, login with your username (i.e. email address) and password.</li> <li>Select the corporate event: “<b>AAX 18TH AGM – Submission of Proxy Form</b>”.</li> <li>Read and agree to the terms &amp; conditions and confirm the declaration.</li> <li>Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.</li> <li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li> <li>Review and confirm your proxy(s) appointment.</li> <li>Print Form of Proxy for your record.</li> </ul>
<b>ii. Steps for Corporation or Institutional Members</b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>Access TIIH online at <a href="https://tiih.online">https://tiih.online</a></li> <li>Under e-Services, the authorised or nominated representative of the corporation or institutional member selects “<b>Create Account by Representative of Corporate Holder</b>”.</li> <li>Complete the registration form and upload the required documents.</li> <li>Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> </ul>

		<i>(Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.)</i>
(b)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> <li>• Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a></li> <li>• Select the corporate event: <b>“AAX 18TH AGM – Submission of Proxy Form”</b>.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the declaration.</li> <li>• Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein.</li> <li>• Prepare the file for the appointment of proxies by inserting the required data.</li> <li>• Proceed to upload the duly completed proxy appointment file.</li> <li>• Select “Submit” to complete your submission.</li> <li>• Print the confirmation report of your submission for your record.</li> </ul>

### **GENERAL MEETING RECORD OF DEPOSITORS (“ROD”)**

- Only a depositor whose name appears on the ROD as at 11 June 2025 shall be entitled to attend, speak and vote at the 18th AGM or appoint a proxy/proxies to attend and/or vote on his/her behalf.

### **POLL VOTING**

- The voting at the 18th AGM will be conducted by poll in accordance with Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

### **VOTING**

- Members/proxies/authorised representatives/attorneys are advised to download the “Tricor e-Vote” mobile application onto their smartphone/tablets (“devices”) before attending the 18th AGM.
- The Tricor e-Vote mobile application is available for download at no cost from the Goole Play Store or Apple App Store.
- To use Tricor e-Vote, you need to connect to the Wi-Fi network provided by Tricor. On the meeting day, go to your device setting, choose the Wi-Fi name and enter the password to join:-

Wi-Fi name: Tricor\_eVote                      |                      Password: AAX1806

- You are encouraged to approach Tricor’s personnel to check your devices’ readiness to participate in the poll voting during the 18th AGM.

### **ACCESS TO THE TRICOR E-VOTE MOBILE APPLICATION**

- You will be required to allow the use of the camera function in your device to capture the passcode printed on the identification wristband to access the Tricor e-Vote mobile application.
- Detailed instructions on how to vote will be provided at the 18th AGM before the voting session begins.
- Voting for all the resolutions set out in the Notice of 18th AGM will take place concurrently upon the conclusion of the deliberations of all the business to be transacted at the 18th AGM.

- Upon completion of the voting session for the 18th AGM, the Independent Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly carried or rejected.

#### **SUBMISSION OF QUESTIONS PRIOR TO THE 18TH AGM**

- Questions may be submitted via TIIH Online website at <https://tjih.online>, by selecting "e-Services" to login, post your questions and submit it electronically no later than **no later than 10.30 a.m. on Monday, 16 June 2025.**

The following documents are available at the Company's website at <http://www.airasiac.com> for your perusal:-

1. Annual Report 2024;
2. Corporate Governance Report 2024;
3. Notice of 18th AGM;
4. Form of Proxy;
5. Administrative Details of 18th AGM; and
6. Circular to Shareholders in relation to the Proposed Renewal of Existing Shareholders' Mandate and New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature.

Should you require a printed copy of the Annual Report 2024 (Item No. 1 above), you may request for the same at <https://tjih.online> by selecting "Request for Annual Report/Circular" under "Investor Services". Alternatively, you may also make your request through telephone or e-mail to our Share Registrar using the contact numbers or e-mail address given below. We will send the printed copy to you via ordinary post as soon as possible upon receipt of your request. Nevertheless, we encourage you to consider the environment before requesting a printed copy.

#### **MEAL**

A light meal will be provided at the designated area for all registered members, proxies, authorised representatives and attorneys.

#### **NO DOOR GIFT/FOOD VOUCHER**

- There will be **no distribution of door gifts or food vouchers** at the 18th AGM.

#### **RECORDING OR PHOTOGRAPHY**

- Strictly **NO** unauthorised recording or photography of the proceedings of the 18th AGM is allowed.

#### **ENQUIRY**

- If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

##### **Share Registrar - Tricor Investor & Issuing House Services Sdn. Bhd.**

General Line	:	+603-2783 9299	
Fax Number	:	+603-2783 9222	
Email	:	<a href="mailto:is.enquiry@vistra.com">is.enquiry@vistra.com</a>	
Contact Persons	:	En. Aiman Nuri	: +603-2783 9262
	:	Mr. Jake Too	: +603-2783 9285

: En. Asyraf Zaini : +603-2783 9244

**Personal Data Privacy:**

By submitting the instrument appointing a proxy(ies), representative(s) or attorney(s), the member of the Company consents to the use of such data for purposes of processing and administration by the Company (or its agents), and to comply with applicable laws, listing requirements, regulations and/or guidelines. The member agrees that he/she will indemnify the Company against any penalties, liabilities, claims, demands, losses or damages arising from the member's breach of warranty.